

# FY 2000-01 BUDGET

## SUMMARY OF REVENUES AND EXPENDITURES

**Section Title:** FACILITIES FUND

**Section/Index No:** 687202

Sub-Object No. and Title	Adopted 1999-00	Requested 2000-01	Difference	Percent Change
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### **REVENUES:**

#### **USE OF MONEY**

1700 Interest on Pooled Cash	\$144,000	\$160,000	\$16,000	11.11%
1801 Rent - Real Estate	556,000	585,000	29,000	5.22%
<b>Subtotal Use of Money</b>	<b>\$700,000</b>	<b>\$745,000</b>	<b>\$45,000</b>	<b>6.43%</b>

<b>TOTAL REVENUES</b>	<b>\$700,000</b>	<b>\$745,000</b>	<b>\$45,000</b>	<b>6.43%</b>
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### **EXPENDITURES:**

#### **SERVICES AND SUPPLIES**

6085 Janitorial Services	\$29,000	\$35,000	\$6,000	20.69%
Refer to the Departmental Budget Summ:	24,000	24,000	0	0.00%
6180 Maintenance - Buildings	118,000	150,000	32,000	27.12%
6190 Landscape Service	15,000	15,000	0	0.00%
7320 Utilities	85,000	90,000	5,000	5.88%
<b>Subtotal Services and Supplies</b>	<b>\$271,000</b>	<b>\$314,000</b>	<b>\$43,000</b>	<b>15.87%</b>

#### **OTHER CHARGES**

7980 Depreciation	\$250,000	\$250,000	\$0	0.00%
<b>Subtotal Other Charges</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>0.00%</b>

#### **FIXED ASSETS**

8500 Land	\$1,000,000	\$200,000	(\$800,000)	(80.00%)
8510 Buildings/Improvements	2,280,000	0	(2,280,000)	(100.00%)
<b>Subtotal Fixed Assets</b>	<b>\$3,280,000</b>	<b>\$200,000</b>	<b>(\$3,080,000)</b>	<b>(93.90%)</b>

<b>TOTAL EXPENDITURES</b>	<b>\$3,801,000</b>	<b>\$764,000</b>	<b>(\$3,037,000)</b>	<b>(79.90%)</b>
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<b>TOTAL NET COST</b> (Expenditures Minus Revenues)	<b>\$3,101,000</b>	<b>\$19,000</b>	<b>(\$3,082,000)</b>	<b>(99.39%)</b>
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# FY 2000-01 BUDGET

## CHARACTER JUSTIFICATION

**Department - Division:** Sonoma County Water Agency - Internal Service Fund

**Section Title:** Facilities Fund

**Character:** Use of Money and Property

**Character No.:** 687202-17

**1700 Interest on Pooled Cash**

This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$3,200,000
Projected Interest Rate	<u>5.00%</u>
Projected/Planned Interest on Pooled Cash	\$160,000

**1801 Rent - Real Estate**

This account records the rental income received from the Agency's General fund for use of facilities at West College Avenue site (Administration, Flood Control, Operations and Maintenance) and maintenance facilities at Airport treatment plant. Rental income will be maintained at a level sufficient to cover facilities operations and maintenance costs and depreciation.

**Refer to the Department Services and Supplies**

**Character No.:** 687202-60

**6085 Janitorial Services**

PCAS No. 516

This item is requested to provide funds for custodial services for the Agency's Administration building and O&M Center.

**6104 Fire Insurance**

PCAS No. 516

This item is requested to provide funds for fire insurance for Agency facilities at West College Avenue site.

**6180 Maintenance - Buildings**

PCAS No. 516

Maintenance - Buildings covers all maintenance costs of the Agency's administrative office complex and the maintenance building at the Airport treatment plant. A portion of the increase request is to purchase a new door for the building required by the Santa Rosa City Fire Department.

**6190 Landscape Service**

PCAS No. 516

Landscape Service covers the cost of grounds and landscape maintenance at the administrative complex. The requested increase is for the additional fencing and landscaping to the administrative complex.

**7320 Utilities**

PCAS No. 516

This item includes the costs of gas, electric, and water at the Agency's administrative office complex and the maintenance building at the Airport treatment plant. The requested increase reflects current usage levels and price increases.

**Character:** Other Charges

**Character No.:** 687202-75

**7980 Depreciation**

This item is requested to provide appropriations for depreciation of the Agency's Administrative Offices at the College Avenue site and the maintenance facilities at the Airport treatment plant. No expenditure of funds is made.

**FY 2000-01 BUDGET**  
**CHARACTER JUSTIFICATION**

**Department - Division:** Sonoma County Water Agency - Internal Service Fund  
**Section Title:** Facilities Fund

**Character:** Fixed Assets **Character No.:** 687202-85

***8500 Land***

PCAS No. 3107 (Admin Bldg Expansion)

This item is requested to provide funds for facilities expansion. The request is to fund the development of plans to relocate the Agency's administrative facilities to a site which will accommodate all of the Agency's employees on one site.

***8510 Buildings/Improvements***

The FY 99-00 budget included funds for replacing the roof of the administration building on College Avenue and future construction of Agency facilities. At this time, plans for relocating the Agency's administrative facilities are still in the development phase. No further funding will be requested until plans for future facilities have been defined.

**FY 2000-01 BUDGET**  
**STATEMENT OF SPECIAL FUND ACTIVITY**

**Department:** Sonoma County Water Agency - Internal Service Fund

**Section:** Facilities Fund

**Index No.:** 687202

DESCRIPTION OF FUND ACTIVITY	Actual FY 98-99	Estimated FY 99-00	Requested FY 00-01
<b>Undesignated/Unreserved <u>BEGINNING</u> Fund Balance</b>			
<b>Available for Budgeting</b> (See Detailed Components Below)	<b>\$3,260,044</b>	<b>\$3,604,564</b>	<b>\$3,696,478</b>
<b>Annual Revenues and Expenditures:</b>			
Revenues - Increase fund balance	\$754,587	\$728,988	\$745,000
Expenditures - (Decrease) fund balance	(\$598,565)	(\$887,074)	(\$764,000)
<b>Net Surplus or Deficit</b> - Increase/(Decrease) to fund balance	\$156,022	(\$158,086)	(\$19,000)
<b>Adjustments to Reserves/Encumbrances:</b>			
Outstanding Encumbrance - Net Change	(10,321)		
Capital Contributed from Facilities Expansion Fund			
Capital Contributed from General Fund			
Fixed Assets Purchased from Water Transmission Fund			
Refer to the Departmental Budget Summary for a summary of issues and signific:		\$0	\$0
7980 Depreciation	\$198,819	\$250,000	\$250,000
<b>Net Adjustment</b> - Increase/(Decrease) to Fund Balance	\$188,498	\$250,000	\$250,000
<b>Undesignated/Unreserved <u>ENDING</u> Fund Balance</b>			
<b>Available for Budgeting</b>	<b>\$3,604,564</b>	<b>\$3,696,478</b>	<b>\$3,927,478</b>
<b>Total Increase/(Decrease) in Fund Balance for Fiscal Year</b> (Difference between Beginning and Ending Balance)	<b>\$344,520</b>	<b>\$91,914</b>	<b>\$231,000</b>
<b><u>Fund Balance Components at Beginning of FY</u></b>	<b>7/1/98</b>	<b>7/1/99</b>	
Cash	\$3,305,496	\$3,677,736	
Accounts Payable	(\$13,020)	(\$30,419)	
Encumbrances	(\$32,432)	(\$42,753)	
<b>Total Beginning Fund Balance</b>	<b>\$3,260,044</b>	<b>\$3,604,564</b>	